

Visit Chester & Cheshire is the official hotel booking service for:

**Event:** Rotary District 1210 Annual Conference

**Event dates:** 15th—16th October 2011

**Host venue:** Chester Racecourse, Chester CH1 2LY

**To book online, please visit:** [www.conferencebookings.co.uk](http://www.conferencebookings.co.uk) and use the **event reference:** CHSRotary1210

Alternatively, complete this form and return to:

Business Tourism Team, Visit Chester and Cheshire, Chester Station, 1<sup>st</sup> Floor West Wing Offices, Station Road, Chester, CH1 3NT

Telephone: **0845 073 1314** Fax: **0845 073 1315**

This application deadline is 30th September 2011. If you wish to apply after this deadline has expired, Visit Chester & Cheshire will endeavour to meet your requirements, but requests will be purely on an ad hoc basis and preferred accommodation and rates cannot be guaranteed.

TITLE*	SURNAME*	FORENAME*
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ORGANISATION*
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ADDRESS*
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POST CODE	E-MAIL*
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TELEPHONE*	FAX*
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ARRIVAL DATE*	DEPARTURE DATE*
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NO. OF EVENINGS
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Please Tick

Single Occupancy (1 person)

Double Occupancy (2 persons)

Twin Occupancy (2 persons)

(A Double room for sole occupancy cannot be guaranteed)

FURTHER INFORMATION (Please indicate your preferred hotels from the selection attached)

1 <sup>st</sup> choice
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2 <sup>nd</sup> choice
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3 <sup>rd</sup> choice
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PLEASE INDICATE ANY SPECIAL REQUIREMENTS (e.g. accessibility requirements, requests for Pro forma Invoices etc)

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**For Guarantee purposes ONLY**

Credit/debit card type*	Valid from date*	Expiry date*
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Card no.*	Name on card*
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I have read and acknowledge the terms and conditions

Signed (authorised signatory)*
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Date*
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All rates include VAT unless otherwise stated.  
 Room Rate is per night at single rate for 1 person and double rate for 2 people.  
 PRPM = per room per night  
 VAT = Value Added Tax @ 17.5%

### Conditions & Liabilities

The rates are Per Room Per Night and include full English Breakfast (Unless otherwise stated) and VAT at 17.5%  
 Accommodation will be allocated on a first come, first served basis. If your preferred accommodation is not available, a similar standard of accommodation will be allocated from your other choices.

Visit Chester & Cheshire will send confirmation of your reservation via email, please ensure you supply an email address to receive confirmation promptly.

When a delegate completes and returns a "paper" reservations form to Visit Chester & Cheshire, the delegate will receive email confirmation which is then a legally binding agreement and are liable for any charges that may arise from the reservation.

Visit Chester & Cheshire shall not be liable to any extent in the event of delay or failure in providing or procuring any services or facilities due to any cause beyond control.

The balance of hotel accounts must be settled on arrival/departure unless alternative arrangements have been agreed in advance DIRECT with the hotel concerned.

Visit Chester & Cheshire can request a Pro Forma Invoice on behalf of a person's) to be issued to you for settlement of payment, but are not liable if the hotel does not issue this to the requesting person's).

Individuals must advise Visit Chester & Cheshire of cancellations/amendments via either email or by fax (0845 0731315) not less than 48 **hours** prior to your arrival date.

Cancellation policies vary between venues and will be advised on your confirmation email. In the event of late cancellation, charges will apply.

## B&B Listings

B&B's	Postcode	Car Parking	Single Rate From	Double Rate From
Chester House	<b>CH2 3NL</b>	Yes	£45.00	£58.00/£75.00
Dene Hotel	<b>CH2 3ND</b>	Yes	£52.50	£67.50
George & Dragon	<b>CH2 1AA</b>	Yes	£49.00	£75.00
Hamilton Court	<b>CH2 3JG</b>	Yes	£45.00	£69.00
Homeleigh	<b>CH4 8JG</b>	Yes	£35.00	£55.00/£60.00
Lavender Lodge	<b>CH2 3NL</b>	Yes	£40.00	£70.00
Mitchells of Chester	<b>CH4 8JQ</b>	Yes	£40.00	£69.00/£72.00
Recorder Guest House	<b>CH1 1SB</b>	Yes—limited	£50.00/£70.00	From £75.00 to £110.00
Ba Ba Guest House	<b>CH2 3NJ</b>	Yes—limited	£42.50	£80.00
The Stafford Hotel	<b>CH1 3AE</b>	No	£45.00	£70.00